

Rapid Rocks!

RapidX4ALL

Rapid is proud to present RapidX4ALL, our newest enhancement. It allows Rapid libraries to upload their **NON**-Rapid requests to be processed by the powerful RapidX delivery service. RapidX4ALL functionality is accessible through the new RapidX page shown below.

Features of RapidX4ALL include:

- Lenders can upload PDF, TIF or HTML file types;
- The ability to send via Odyssey, Ariel or email with a link to the pdf file which is stored on the RapidX server;
- RapidX handles the end delivery to the borrowing library;
- A dynamic address book, specific to your Rapid login, that lets you store, edit and access delivery methods and addresses for libraries that request from you;
- Automatic addition of a cover sheet to your file that includes your library's OCLC symbol and name, document ID number, and copyright notice;

The new RapidX page (below) looks very similar to the old RapidX page, but now you have the option of choosing to send a Rapid or a non-Rapid article or book chapter

The screenshot shows the RapidX interface with two main sections. The top section is titled 'Non-Rapid Requests' and shows a table of pending requests. The bottom section is titled 'Filled Non-Rapid Requests' and shows a table with no data available.

Request #	Borrowing Library	Uploaded to RapidX	View	Remove
650436	COF	2/24/2014 9:20:02 AM		
650328	COF	2/24/2014 9:19:56 AM		
650291	COF	2/24/2014 9:19:55 AM		
650375	COF	2/24/2014 9:19:54 AM		
650281	COF	2/24/2014 9:19:53 AM		
648620	COF	2/24/2014 9:19:34 AM		
649782	COF	2/24/2014 9:19:34 AM		

Showing 1 to 7 of 7 entries

Filename	Filled	Uploaded to RapidX	View Request
No data available in table			

Showing 0 to 0 of 0 entries

Stay in touch with RapidILL

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We also have a Facebook page and hope you will follow us there.

You can also email the Rapid team anytime at:

Rapidstaff@RapidILL.org



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To send a non-Rapid article or book chapter, click the "Send Non-Rapid Request" button and complete the information in the pop-up box.

RapidX

Welcome to the new RapidX page. From here you can send RapidX items as well as send Non-Rapid items. Simply click the button below to begin your process.

RapidX Actions

Send Rapid Request Send Non-Rapid Request

Notice the drop down boxes where you can access your **address book*** and choose how the material will be delivered—that is how the borrowing library wants to receive their material. Your choices are Odyssey, Ariel or email. Once the appropriate information has been entered, click "Choose Files"

Non-Rapid Request Upload [Close]

Request Information

From this page you can share Non-Rapid Requests. To complete a request please fill out the fields below and upload your document.

Recipient OCLC Code:

Address Book: Choose or Add New [v]

Delivery Method: Select One [v]

Delivery Address:

Choose File(s)

[Close]

You can choose multiple files by holding down the <Ctrl> key.

- **Instructions for creating address book entries are on the last page of this Rapid Rocks issue.**

Click 'Close' to return to the RapidX4ALL home page.

Rapid Requests **Non-Rapid Requests**

Pending Non-Rapid - (Hold Time: 2 Minutes)

Show 10 entries Filter Results:

Request #	Borrowing Library	Uploaded to RapidX	View	Remove
3456	JBL	6/25/2013 12:51:08 PM		

Showing 1 to 1 of 1 entries First Previous 1 Next Last

Filled Non-Rapid Requests

Show 10 entries Filter Results:

Filename	Filled	Uploaded to RapidX	View Request
CCITT_1%20(1)	WHATEVER5/14/2013 3:08:11 PM	http://rapidill.org/rfa/wpvCq25T	

Showing 1 to 1 of 1 entries First Previous 1 Next Last

Click "Non-Rapid Requests" to see your Pending and Filled Non-Rapid transmissions.

To send a Rapid article or book chapter, the steps have not changed from the original RapidX page, except you must click the "Send Rapid Request" button.

RapidX

Welcome to the new RapidX page. From here you can send RapidX items as well as send Non-Rapid items. Simply click the button below to begin your process.

RapidX Actions

Send Rapid Request Send Non-Rapid Request

Rapid Request Upload [X]

Rapid Request Directions

1. Click the 'Choose File(s)' button below
2. Choose the file (*.tiff, *.tif, *.pdf, *.htm or *.html) you wish to upload. The file name must match the Rapid # of the request you wish to fill (e.g. 123456.pdf)
3. While this file is being uploaded you can upload another file. You may also choose multiple files at once by holding down the <Ctrl> key
4. Wait for all files to complete uploading before navigating away from this page

Choose File(s)

Close

The pop-up box reminds you of the steps for uploading your Rapid items. Begin by clicking "Choose Files". You can choose multiple files by holding down the <Ctrl> key while selecting.

Click 'Close' to return to the RapidX4ALL home page.

Rapid Requests Non-Rapid Requests

Click "Rapid Requests" to see your Pending and Filled Rapid transmissions.

Pending Rapid - (Hold Time: 2 Minutes)

Show 10 entries Filter Results:

Request #	Borrowing Library	Uploaded to RapidX	View	Remove
No data available in table				

Showing 0 to 0 of 0 entries First Previous Next Last

Filled Rapid Requests

Show 10 entries Filter Results:

Rapid #	Filled	View Request
7606764	2/24/2014 9:13:14 AM	http://rapidill.org/7606764
7614096	2/24/2014 9:13:15 AM	http://rapidill.org/7614096
7614097	2/24/2014 9:13:19 AM	http://rapidill.org/7614097
7614099	2/24/2014 9:13:12 AM	http://rapidill.org/7614099
7614101	2/24/2014 8:40:22 AM	http://rapidill.org/7614101
7614123	2/24/2014 9:13:24 AM	http://rapidill.org/7614123
7614124	2/24/2014 9:13:17 AM	http://rapidill.org/7614124
7614429	2/24/2014 8:43:33 AM	http://rapidill.org/7614429
7614817	2/24/2014 8:43:38 AM	http://rapidill.org/7614817
7617450	2/24/2014 8:30:21 AM	http://rapidill.org/7617450

Showing 1 to 10 of 12 entries First Previous 1 2 Next Last

In order to use RapidX4ALL for non-Rapid sending most efficiently, the system will save the address book entries that you created the first time you sent an item to a borrowing library.

For example, below you see the RapidX address box. To enter a borrower's delivery information, simply type the information and then "Choose Files" to upload the item. Note that if the library is not a Rapid library or does not have an OCLC code you can still deliver to them. Simply choose a name that you will associate with the site and create your address entry using that name. Below I have used "Pretend" as my borrowing site. NOTE: the name must be no more than 10 characters.

Non-Rapid Request Upload ✕

Request Information
 From this page you can share Non-Rapid Requests. To complete a request please fill out the fields below and upload your document.

Recipient OCLC Code:

Address Book: Delete Address

Delivery Method:

Delivery Address:

Return Email Address:
(update in My Profile)

Choose File(s)

Close

The next time you send an article to this borrower, the "Address Book" drop down will have saved your previous entries and you will choose the correct method. For example, below I typed "Pretend" into the "Recipient OCLC Code" box and the delivery options I input for this borrower are displayed.

Non-Rapid Request Upload ✕

Request Information
 From this page you can share Non-Rapid Requests. To complete a request please fill out the fields below and upload your document.

Recipient OCLC Code:

Address Book:

Choose or Add New
 Choose or Add New
 Add New - Address
 Email - jane.smith@colostate.edu
 Odyssey - 129.82.122.224

Delivery Method:

Delivery Address:

Choose File(s)

Close

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To delete an address entry, type the borrower's code into the "Recipient OCLC Code" box, and open the drop-down box in the "Address Book:" field.. Select the address you want to delete.

Click the "Delete Address" button. This will remove only the address you have selected.



We hope the RapidX4ALL feature will be useful to you and that it will help streamline your delivery processes for Rapid and non-Rapid materials alike.

We are deeply indebted to Alison O'Grady at Williams College (WCM) for testing RapidX4ALL and providing invaluable feedback and suggestions!

If you have any questions about RapidX4ALL, or ideas for Rapid enhancement, please contact the Rapid team at: rapidstaff@rapidill.org

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